

NON-INSTRUCTIONAL AIDES – NON-CERTIFIED STAFF

The Board, within its financial means, may hire non-instructional aides as recommended by the Superintendent.

The Superintendent is directed to develop job descriptions including standards for appointment and qualifications to be met. The Superintendent shall submit statements of assurance affirming that all paraprofessional staff hired, were employed as health and safety personnel or in accordance with the requirements of individualized education programs. The statements of assurance shall be submitted biannually to the Executive County Superintendent no later than September 30 and January 31. All non-instructional aides shall be required to comply with the provisions of the law regarding health examinations and criminal history checks.

Legal References: N.J.S.A. 18A:6-7.1
through -7.5

Criminal history record; employee in regular contact with students; grounds for disqualification from employment; exception ...

N.J.S.A. 18A:11-1

General mandatory powers and duties

N.J.S.A. 18A:16-2

through -5

Physical examinations; requirement ...

N.J.S.A. 18A:27-4.1

Appointment, transfer, removal, or renewal of officers and employees; exceptions

N.J.S.A. 18A:54-20

Powers of Board (county vocational schools)

N.J.A.C. 6A:32-4.7

Approval of paraprofessional staff

N.J.A.C. 6A:32-6.1 et seq.

School Employee Physical Examinations

8 U.S.C.A. 1100 et seq. - Immigration Reform and Control Act of 1986

Cross References: *3541.1 Transportation routes and services
*3542 Food service
*4212.4 Employee health
*4215 Supervision
*4216 Evaluation
4221 Noninstructional substitutes
*6162.4 Community resources

*Indicates policy is included in the Critical Policy Reference Manual.

Key Words

Aides, Noninstructional Aides, Background Check, Personnel Background Check

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